

APPLICATION FOR PERMISSION TO ERECT FESTIVE LIGHTS AND CONNECT TO THE STREET-LIGHTING ELECTRICITY SUPPLY

Applicant Details:

Group:	<input type="text"/>	Town/ village:	<input type="text"/>
Contact person:	<input type="text"/>	Address:	<input type="text"/>
Position:	<input type="text"/>	<input type="text"/>	<input type="text"/>
Telephone:	<input type="text"/>	<input type="text"/>	<input type="text"/>
Email:	<input type="text"/>	<input type="text"/>	<input type="text"/>

I/ we wish to apply for permission to erect, and connect to the street lighting electricity supply, the festive lights listed in the attached FESTIVE LIGHTS SCHEDULE for the following period:

Period of Installation

From: To:

Period of Connection (if different – see Note 3 overleaf)

From: To:

The total load in Watts of all units to be connected to the street lighting supply is:

I confirm that:

- I have read, understood and shall comply with the requirements of the notes overleaf, Aberdeenshire Council's Festive lighting manual and Aberdeenshire Council's Banners, bunting and attachments to lighting columns manual;
- The required insurance cover will be in place (see note 2); and
- I am an authorised signatory of the above-named group.

Name: Date:

Submission Checklist:

FESTIVE LIGHTS SCHEDULE

FESTIVE LIGHTS TEST CERTIFICATE

Notes:

- 1) Applications should be sent by email to: streetlighting@aberdeenshire.gov.uk

Fully completed applications must be received **no later than 1 October**. Applicants are encouraged to submit applications as early as possible to allow time for the addressing of any issues which may prevent approval of the submitted application.

- 2) Applicants must ensure that insurance against third party claims giving cover up to £5 million for the above purpose is in place for the full period of the installation.

This insurance policy must be in the name of, or specifically refer to, the group making this application and must clearly demonstrate that festive lighting is included in the insured activities.

- 3) Aberdeenshire Council will pay the costs of electricity based on the load and time period stated in this application if approved. It is therefore important that these are declared accurately. If the period of connection to the electricity supply differs from the period of installation then this should be entered in the appropriate section overleaf.
- 4) If this application is approved, Aberdeenshire Council will grant permission to attach the listed fittings to the lighting columns identified in the FESTIVE LIGHTS SCHEDULE for the duration stated in the application. Installation shall not commence prior to permission being granted.

All connections must use existing sockets for connecting to the street lighting electricity supply. **Applicants must not open, switch on/off or in any way interfere with street lighting cabinets, columns and other apparatus.**

- 5) All installations must be undertaken by competent persons in a safe manner. The applicant shall be responsible for arranging and meeting the costs of installation and removal as well as any necessary traffic management measures.
- 6) The Council shall reserve the right to remove any installation or attachment which is still in place after the expiry of its approval or, in the opinion of an appropriate Council officer, is dangerous or unsafe. The cost of any such removal shall be rechargeable to the applicant.