

## 7. Use of Crane or Mechanical Working Platform on Carriageway (Form)

This form should be lodged with Environment & Infrastructure Services not less than 7 days prior to the proposed commencement date for planned works and as soon as possible for emergency/urgent works.



### ROADS (SCOTLAND) ACT 1984 APPLICATION FOR PERMISSION FOR USE OF A MOBILE CRANE OR MECHANICAL WORKING PLATFORM ON A CARRIAGEWAY

To the Roads Authority for Aberdeenshire Council:

<b>I/we*</b>	
<b>on behalf of</b>	

Apply for permission for the siting and use of a crane/platform at:

<b>Road **</b>	
<b>Location***</b>	
<b>Include Address Postcode or Grid Ref</b>	

\* Insert here full name(s) and address(es) of applicants

\*\* Insert name of road here and the nearest street address with postcode

\*\*\* Indicated by.....symbol on the attached plan(s) marked with the number(s) ....**Please include plan(s)**

<b>Description of Works</b>			
<b>Or Abstract of Site Safety Plan</b>			
<b>Starting date</b>		<b>Finishing date</b>	
<b>Starting time</b>		<b>Finishing time</b>	
<b>The applicant should signify that Public Utility Services have been located via SRWR</b>	<b>Yes</b>	<b>No</b>	
<b>SRWR Ref (if applicable)</b>			
<b>Traffic Management</b>			
<b>Contractor's Name</b>			
<b>Profession</b>			
<b>Address</b>			
<b>Tel During Working Hours</b>			
<b>Tel Outwith Working Hours</b>			
<b>Email Address</b>			
<b>Purchase Order No. (if applicable)</b>			
<b>Signature of Applicant</b>		<b>Date</b>	
<b>Crane/Mobile Working Platform for up to 1 week Permit Fee: £114.29</b>			
<b>An invoice will be issued for the amount due above</b>			
<b>Invoice Address – if different to applicants address:</b>			

Return completed forms to Aberdeenshire Council, Environment & Infrastructure Services at the appropriate Roads Area e-mail address – ref list/map.



**FAIR PROCESSING NOTICE**

**WHO MAY PROCESS YOUR PERSONAL DATA?**

The information which you provide on the attached form will be processed by Aberdeenshire Council, which is a Data Controller of this information for the purposes of the Data Protection Act 1998.

**WHAT PERSONAL DATA WILL BE COLLECTED?**

The information which you provide on the attached form. This includes:

- Personal contact details

**FOR WHAT PURPOSES WILL YOUR PERSONAL DATA BE USED?**

The information which you provide on the attached form will be used by Aberdeenshire Council for the following purposes:

- Administration and issue of permit
- Maintenance of Scottish Road Works Register

**WILL ABERDEENSHIRE COUNCIL DISCLOSE YOUR PERSONAL DATA TO ANYONE ELSE?**

Yes. The Council has a statutory duty to place a copy of any permissions granted on the Scottish Road Works Register, which can be accessed by other parties undertaking works on the road.

**CONSENT**

I confirm that I have read and understood the Fair Processing Notice.

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**Name**

**Date**

**Signature**