



Children (Performance and Activities) Licence Application

Note – When completed this form should be sent so as to reach the licensing authority not less than 21 days before the first performance or activity for which the licence is requested, as the licensing authority may otherwise refuse to grant a licence.

Application to Aberdeenshire Council – Part 1 – To be completed by the Applicant.

1. I hereby apply for a licence under section 37 of the Children and Young Persons Act 1963 authorising [Click or tap here to enter text.](#)

*Check if applicable.

- *(1) to take part in performances on the number of days and during the period specified in item 4 (a) of the Annexe to this Part.
- *(2) to take part in a sport either on the number of days and during the period specified in item 4 (a) of the Annexe to this Part or on the dates specified in item 4 (b) to the Annexe to this Part.
- *(3) to work as a model either on the number of days and during the period specified in item 4 (a) of the Annexe to this Part or on the dates specified in item 4 (b) to the Annexe to this Part.

2. I certify that to the best of my knowledge the particulars contained in the Annexe to this Part are correct.
3. I attach the following documents:
 - (a) the birth certificate of the child or other satisfactory evidence of the child's age;
 - (b) a completed risk assessment detailing any potential risks arising from the child's participation in the performance or activity and information on the steps which will be taken to mitigate those risks;
 - (c) a copy of the contract, draft contract or other documents containing particulars of the agreement regulating the child's appearance in the performances or regulating the activity for which the licence;



4. I understand that if a licence is granted to me, it will be granted subject to the restrictions and conditions laid down in the Children (Performances and Activities) (Scotland) Regulations 2014 and to such other conditions as the licensing authority may impose under the said Regulations.

Signed (Applicant)	Click or tap here to enter text.		Date	Click or tap to enter a date.
Full Name	Click or tap here to enter text.		Occupation	Click or tap here to enter text.
Address	Click or tap here to enter text.			
Telephone	Click or tap here to enter text.	Email	Click or tap here to enter text.	

(If the application relates to a performance or activity for which the child will require to be absent from school)

Signed (Head Teacher)	Click here to enter text		Date	Click or tap to enter a date.
Full Name	Click or tap here to enter text.		School	Click or tap here to enter text.
Address	Click or tap here to enter text.			

Any person who fails to observe any condition subject to which a licence is granted or knowingly or recklessly makes any false statement in or in connection with an application for a licence is liable for a fine not exceeding level 3 or imprisonment for a term not exceeding three months or both (Section 40 of the Children and Young Persons Act 1963).



Annex to Part 1 - Particulars Connected with the Performance or Activity in Which the Child is to Take Part.

1. Name and nature ¹ of the performances or activities in respect of which the licence is requested	Click or tap here to enter text.
2. Description of the child's part.	Click or tap here to enter text.
3. Place of the performances or activities in respect of which the licence is requested ²	Click or tap here to enter text.
4. a) The number of days and the period during which, it is requested that the child may take part in performances or activities, or	Click or tap here to enter text.
b) The dates of performances or activities for which the licence is requested.	Click or tap here to enter text.
5. Time and duration of performances or activities in respect of which the licence is requested.	Click or tap here to enter text.
6. Approximate duration of the child's appearances in the performances or activities in respect of which the licence is requested.	Click or tap here to enter text.
7. The amount of night-work (if any) for which approval will be sought from the licensing authority under Regulation 28 of the Children (Performances and Activities) (Scotland) Regulations 2014 stating –	
a) the approximate number of days	Click or tap here to enter text.
b) the approximate duration on each day	Click or tap here to enter text.
8. The sums to be earned by the child in taking part in the performances or activities in respect of which the licence is requested.	Click or tap here to enter text.
9. The days or half days on which leave of absence from school is requested to enable the child to take part in performances or activities for which the licence is requested or in rehearsals.	Click or tap here to enter text.
10. Proposed arrangements (if any) under Regulation 12 of the Children (Performances and Activities) (Scotland) Regulations 2014 for the education of the child during the period for which the licence is requested stating	

¹ Nature of the performances, e.g. theatrical, filming, television, etc.

² This includes the places at which work on location is to be done.



a) the name and address of the school to be attended, or	Click or tap here to enter text.
b) if the child requires to be absent from school for more than 5 days during the period to which the licence relates	
i) the name, address and qualification of the proposed private teacher.	Click or tap here to enter text.
ii) the place where the child will be taught,	Click or tap here to enter text.
iii) proposed course of study,	Click or tap here to enter text.
iv) The number of other children to be taught by the private teacher at the same time as the child in respect of whom this application is made, and the sex and age of each such child,	Click or tap here to enter text.
v) whether the child is to receive the required amount of education in accordance with Regulation 12 (4) (e) or Regulation 12 (5).	Choose an item.
11. The name of the licensing authority (if any) which has previously approved the appointment of the private teacher for the purposes of a licence.	Click or tap here to enter text.
12. The name, address and contact telephone number of the proposed chaperone.	Click or tap here to enter text.
13. The name of the licensing authority (if any) which has previously approved the appointment of the chaperone for the purposes of a licence.	Click or tap here to enter text.
14. Details of whether or not the proposed chaperone is listed on any administrative chaperone register held by the licensing authority.	Choose an item.
a. If yes, which licensing authority	Click or tap here to enter text.
b. If no, confirmation from the proposed chaperone of whether they would like to be listed in consequence of the application and also evidence of the chaperones suitability to fulfil the chaperoning role	Choose an item. Click or tap here to enter text.
15. The number of other children to be in the care and control of the chaperone, during the time when	Click or tap here to enter text.



the proposed chaperone would be in care and control of the child in respect of whom this application is made, and the sex and age of each such child	
16. The address of the accommodation where the child will live if a licence is granted by reason of which the child has to live somewhere other than at the place where the child would usually live, the name of the house holder and the number of other children who will live in the same accommodation.	Click or tap here to enter text.
17. Approximate length of time which the child will spend travelling.	
a) To the place of performance, rehearsal or activity	Click or tap here to enter text.
b) From the place of performance, rehearsal or activity	Click or tap here to enter text.
And the arrangements (if any) for transport	
a) To the place of performance, rehearsal or activity.	Click or tap here to enter text.
b) From the place of performance, rehearsal or activity	Click or tap here to enter text.
18. Name of any other licensing authority to which an application has been made for another child to take part in a performance or activity to which this application relates	Click or tap here to enter text.
19. Where the application is for a licence for an activity, a statement by the child's parent that the child is medically fit for the proposed activity.	Click or tap here to enter text.
a) Details of any known health conditions which could – Adversely affect the child's ability to participate in the performance or activity, and	Click or tap here to enter text.
b) Be adversely affected as a result of the child's involvement in the performance or activity	Click or tap here to enter text.



Part 2 (to be completed by a Parent/Carer)

Note – parent includes a guardian, a person with parental rights or responsibilities or other person who has the time being the charge of or control of the child.

1. Full name of child	Click or tap here to enter text.
2. Date of birth of child	Click or tap here to enter text.
3. Address of child	Click or tap here to enter text.
4. Contact telephone number of parent	Click or tap here to enter text.
5. Name and address of schools attend by the child during the twelve months preceding the date on this application or, if the child has not attended school, the name and address of the child's private teacher	Click or tap here to enter text.
6. Particulars of each licence granted during the twelve months preceding the date of this application by any licensing authority other than the licensing authority to whom this application is made, stating in each case:-	
a) The name of licensing authority	Click or tap here to enter text.
b) The date on which the licence was granted	Click or tap here to enter text.
c) The dates and nature of the performances or activities	Click or tap here to enter text.
7. Particulars of each application for licence made during the twelve months preceding the date of this application and refused by any licensing authority other than the licensing authority to whom this application is made, stating in each case:-	
a) The name of the licensing authority	Click or tap here to enter text.
b) The date of the application	Click or tap here to enter text.
c) The reasons (if known) for the refusal to grant a license	Click or tap here to enter text.
8. Particulars of each performance for which a licence is not required in which the child took part during the twelve months preceding the date of this application stating in each case:-	
a) The date	Click or tap here to enter text.
b) The place	Click or tap here to enter text.
c) The nature of the performance and	Click or tap here to enter text.
d) The name of the person responsible for the production of the	Click or tap here to enter text.



performance in which the child took part	
9. Dates (if any) on which the child has been absent from school during the 12 months preceding the date of this application by reason of this taking part in a performance of activity.	Click or tap here to enter text.
10. Particulars of any other form of employment in which the child is employed during the 28 days preceding the day of the first performance or first activity for which the licence is requesting stating:-	
a) The nature of the employment	Click or tap here to enter text.
b) The days on which the child is employed	Click or tap here to enter text.
c) The times during which the child is employed	Click or tap here to enter text.
11. Particulars relating to the sums earned by the child during the twelve months preceding the date of this application stating:-	
a) Whether the sums earned were in respect of performances or activities for which a licence was granted, performances for which a licence was not required	Click or tap here to enter text.
b) Or other forms of employment	Click or tap here to enter text.
c) The amount of sums earned	Click or tap here to enter text.
d) The date on which payment was received	Click or tap here to enter text.
e) The name, address and description of the person from whom the payment was received	Click or tap here to enter text.



I support this application for a licence.

I certify that to the best of my knowledge the particulars given are correct and I understand that if a licence is granted it will be granted subject to the restrictions and conditions laid down in the Children (Performances and Activities) (Scotland) Regulations 2014 and so such other conditions as the licensing authority may impose under those Regulations.

Signed (Parent)	Click or tap here to enter text.		Date	Click or tap to enter a date.
Full Name	Click or tap here to enter text.		Postcode	Click or tap here to enter text.
Address	Click or tap here to enter text.			
Relationship to Child*	Click or tap here to enter text.			
Telephone	Click or tap here to enter text.	Email	Click or tap here to enter text.	

* State whether parent, guardian, person with parental rights or parental responsibilities or other person having for the time being the care or control of the child.

Optional countersignature if appropriate taking account of the child's age and maturity)

Signed (Child)	Click or tap here to enter text.		Date	Click or tap to enter a date.
Full Name	Click or tap here to enter text.		Postcode	Click or tap here to enter text.
Address (if different from above)	Click or tap here to enter text.			

Note - Any person who fails to observe any condition subject to which a licence is granted or knowingly or recklessly makes any false statement in or in connection with an application for a licence is liable to a fine not exceeding £1000 (level 3 on the standard scale) or imprisonment for a term not exceeding three months or both (section 40 of the Children and Young Persons Act 1963)